

Melbourne City Council
Regular Meeting in Library Basement
March 13, 2017

Melbourne City Council met in regular session on March 13, 2017 at the Melbourne Library basement. Council members present were C. White, Stahl, Juel and Fuller. Also present were John White, Mary Pothast, Attorney Greer, Asst. Fire Chief David Gibbs and citizens Kyle DeRossett and Carmen Bolton. Mayor White called the meeting to order at 7:00 pm and led the Pledge of Allegiance. Motion made by Juel with 2nd by Stahl to approve the agenda and minutes and bills. Vote was all ayes. There were no public comments or concerns.

Public hearing to approve the budget for FY 17/18 was opened. There was no discussion and had been no public comments. Hearing was closed. Motion made by Stahl with 2nd by C. White to approve Resolution 17-03-01 to approve the budget. Roll call vote was all ayes. Clerk was instructed to submit the budget to the state and to the county auditor. Next a public hearing on Sewer Revenue Loan and Disbursement agreement was opened. The agreement authorized, approved and secured the payment of a \$35,000 sewer revenue planning and design loan and disbursement agreement by the Iowa Finance Authority. There were no questions. Motion made by Juel to approve Resolution 17-03-02. 2nd by C. White. Roll call vote was all ayes.

In building permits Webb Nall would like permission to erect a shed at 310 4th Ave. Motion by Fuller, 2nd by Juel to approve. Vote was all ayes. Gina Vogel requests permission for a shed at 605 4th Street. She will need to check property lines, but as long as it is in correct distance, motion by Stahl to approve with 2nd by C. White. Vote was all ayes. Juan Chavarria at 107 Park had a permit for a building. Motion by C. White with 2nd by Juel to approve. Vote was all ayes. Last building permit of the night was Kyle & Michelle DeRossett at 102 College Drive. They have already put a building up and were told they needed a permit. The past owner told them her permit would transfer to them, which it does not. Fricke checked the lot lines, and it is partially on city property. He asked if the City would be willing to sell a portion to him. After some discussion, the Council decided they needed to stand by the ordinance and the building will need to be moved 7' east of their property line. He requested that should the City ever decide to sell it, he be contacted. Motion to approve permit within correct boundaries made by Stahl, with 2nd by Juel. Vote was all ayes.

In new business Officer Hauser asked to purchase the weapon and holster he currently uses that the City owns. Officer Ball has his own weapon. When the City purchased the weapon/holster in 2013 it was \$600. Motion made by Juel with 2nd by Fuller to ask \$600 for the item. Vote was all ayes. Clerk will contact Hauser.

Clerk asked to attend IMFOA conference April 20-21 for a cost of \$125. The banquet where her certification would be presented is an additional \$45. She said that was not necessary. Motion by Fuller with 2nd by Stahl to approve clerk's attendance at IMFOA conference for certification hours. Vote was all ayes. Clerk requested she and Deputy clerk both attend the Data Tech User Group Meeting on April 19. Cost is \$95 for the 1st person, and \$75 for the 2nd. Motion made by C. White with 2nd by Juel to approve attendance. Vote was all ayes. Motion made by Fuller with 2nd by C. White to approve liquor license for Clarks' Bar. Vote was all ayes. Discussion regarding clean-up week was next. It was decided that it will be set for April 24-28. Motion made by Stahl with 2nd by Juel. Vote was all ayes. Ideas for a grant from MidWestOne Bank were discussed. Some included a permanent ice rink, sidewalks at the park, a gazebo and bike racks for the downtown area and playground equipment. Next clerk and mayor reported that the persons responsible for the vandalism at the skating rink were found. Consequences were discussed. Council decided to turn it over to the Rec Board. Clerk will contact Daters with suggestions and information that Attorney Greer will forward. She will make contact with the individuals.

In old business tabled from February, discussion of the truck leaking fluids was revisited. After some discussion, Council decided to try to make it work through June and discuss a new vehicle purchase in July. In correspondence, clerk shared the second roof bid for the library at \$8900 and said they were most likely going with that one. Barb Pickard had also written a grant for the library through the Marshall County Foundation and received \$2400 to assist in the roofing project.

Scott Doe arrived at 8:00 to talk with Council about their progress at the old school site. The elementary building is to be finished by May 1. They need to finish the roofing and some windows on that building and will put up some temporary fencing in front. Next they will take down the front wall, and then start on the gymnasium. Doe offered to do 30 day inspections with the council. They agreed it was a good idea. He does not anticipate any delays in the work and stands by the Dec. 31, 2017 deadline for the gym repairs. Council agreed that they have done a tremendous job at the school site and also in moving forward on the old lumber yard site. The improvements are very noticeable inside and out.

Greer will contact Officer Ball regarding inspections at the trailer park. Motion to adjourn was made by Juel with 2nd by C. White. Meeting was adjourned at 8:50 pm.

EXPENSES: GEN \$15,197.07; ROAD USE \$3884.64; EMP BENE \$865.53; WATER \$14,624.82; SEWER \$5392.36; TOTAL \$39,964.42.

REVENUE: GEN \$1350.34; ROAD USE \$9689.75, EMP BENE \$35.50, EMERGENCY \$14.91; POOL \$2.27; LOST REC CTR \$52.20; WATER \$11,471.45; SEWER \$15,196.75; TOTAL \$37,812.17.

John White, Mayor

ATTEST:

Mary Pothast, City Clerk