

Melbourne City Council
Regular Meeting in Library Basement
September 11, 2017

Melbourne City Council met in regular session on September 11, 2017 at the Melbourne Library basement. Council members present were Juel, C. White, Stahl and Bunting. Absent was Fuller. Also present were Mayor John White, Mary Pothast, Officer Mike Ball, Linda and Josh Fuller, Keith Smith, Mary Jane Isaacson, Leah VandeKamp, Paul McGrew, Michelle and Kyle DeRossett, and 3 other West Marshall HS students. Mayor White called the meeting to order at 7:00 pm and led the Pledge of Allegiance. A date correction was needed on last month's minutes for a typo changing the public hearing date from the 12th to the 11th. The public hearing notice in the paper had the correct date. Motion made by Juel with 2nd by Stahl to make the correction. Vote was all ayes. Motion made by C. White with 2nd by Bunting to approve the Agenda, the bills and the minutes as corrected. Vote was all ayes for approval.

In public comments, Linda Fuller asked if there were city regulations regarding cremation at the vet clinic. She complained of intense odor around 5 pm Friday, September 1 and said it was impossible to be outside at the time. There is nothing in the ordinances but someone will contact the vet clinic to see what their schedule is and possibly asking to arrange them during the day when less people are around. Kyle and Michelle DeRossett again requested that they not have to move the building they put up that is 2' over on city property. They would like to lease or buy the property that the city has for building an access road. The city currently dumps snow there during the winter. Their building permit was on the agenda in March after they had already erected the building. At that time they were told they had until October 1 to move the building 7' from their property line and that if the city ever decided to sell the property they would be contacted. Clerk had contacted Attorney Greer on the 11th, and Greer said the city could sell a piece with a permanent easement for the city, but it was at the council's discretion. Council felt that if they did this, that they would have to offer it to all residents that have properties bordering city owned properties and it would set a precedence. After much discussion, it was decided that C. White will contact Greer regarding this issue, and the required movement date of the building will be postponed until after the October 10th meeting. They will have a final decision at that time.

In building permits, Tony and Jamie Schuler at 401 Main Street had a permit request for a garage. Fricke had checked the measurements and it was all within the ordinance limits. Motion by C. White with 2nd by Bunting to approve permit. Vote was all ayes. Paul McGrew at 112 4th Avenue had a permit for a deck, and a permit/variance for a shed. The shed was to be put on an existing site where an old shed stood, with less than 7' allowances. There were no objections from surrounding properties. Motion to approve made by Juel with 2nd by Stahl. Vote was all ayes. Variance submitted by Allan and Deb Horn for a shed that was not placed within the boundaries stated on their approved permit. There were no objections to the request. Motion by Bunting to approve the request, 2nd by Stahl. Vote to approve was all ayes. Public hearing opened regarding the budget amendment to the 17/18 budget. Expenses were added to allow for the purchase of the city pickup from money held in a CD for that purpose and for an additional \$20,000 to be paid on the pool loan from money accumulated in the Local Option Sales Tax account for that purpose. There was no discussion. Public hearing was closed. Motion to approve Resolution 17-09-01 made by Stahl, with 2nd by C. White. Vote was all ayes.

In new business, Clerk Pothast presented the 2017 Annual Financial Report. The City received more revenue than budgeted and spent less in expenses than budgeted to allow for a positive outcome. C. White made motion to approve AFR with 2nd by Juel. Vote was all ayes. Date for Trick or Treat was set for October 31 with motion by Stahl and 2nd by Juel. Vote was all ayes. Pothast requested to attend Data Tech Training October 18 for herself and Deputy Clerk. Cost is \$170 for the two for the day. Motion made by Stahl with 2nd by Bunting to approve the attendance. Vote was all ayes. Clerk also requested to attend the 2 day

IMFOA fall conference to receive continuing ed credits for \$125.00. Motion by C. White with 2nd by Juel to approve attendance. Vote was all ayes.

Next was a discussion about putting up additional stop signs. The corner of 4th Avenue and 2nd Street currently has stop signs from east and west, but traffic going north and south seems to be going quite fast through the area. There are many children in that area, including a daycare and council felt that would be a good choice to make it a four way stop. Motion made by C. White to approve the addition of the stop signs with 2nd by Stahl. Vote was all ayes to approve. Fricke will be advised of the decision. The second area under consideration was the corner by the bank. Traffic is supposed to stop on 2nd Street, but an additional one on Main Street was in question. Comments included the difficulty of stopping for farm vehicles pulling loaded wagons or full loads. C. White offered to keep an eye on it the next month and report back to council. This issue was tabled until October.

Clerk brought up an email from Marty Wymore of Region 6 regarding applying again for a housing improvement grant. Last year the city applied and their application was graded ½ point lower than those approved. He felt it was a matter of reapplying this year. Two of the homes that had applied last year were worked on via a lead paint grant through the City of Marshalltown, so we will be taking new applicants if it is approved. Council felt it was a good idea to reapply. Motion made by Stahl to go ahead with 2nd by C. White. Vote was all ayes to proceed. Clerk will contact Wymore.

In departmental questions, Officer Ball noted in his report that he had some vehicles he had checked that were not current on registrations and would look into the matter further. He had a few more to address as well. Questions were asked about additional vehicles around town. Mayor White will speak with those involved. Ball will contact Dirk Zuercher about a truck that has been in the city lot for quite some time and he doesn't think is currently registered. DeRossett asked why it was allowed to be on city property for so long. Response was that the city rents the lot to get semis and other vehicles off city streets and private property. Stahl suggested we give Officer Ball stipulations of any agreements with residents regarding number of vehicles allowed, etc. so he has a better handle on violations. Clerk will look up agreements and share that information. He had been in contact with Amy Kohlwes of the trailer court and she had done some of the repairs he had spoken to her about. There are still some poor living conditions he had taken pictures of that need to be taken care of and he will continue to work with her, as she asked he contact her directly rather than through the city attorney if possible.

A walkthrough was made in August of the school property by Stahl, C. White and Mayor White. Progress continues to be made, and Scott Doe reported that they have gone out for bids for repair of the old gym roof. Council requested that they have an October walkthrough date set up as well. Clerk will contact Doe. In correspondence, Clerk had put a letter in the packets from the Iowa State Extension office thanking the council for the support of continued education for the Clerk and congratulating the staff and council on being dedicated to providing professional and up-to-date service to the city. Clerk also had a letter from landfill inquiring whether we would be interested in doing a hazardous materials pickup next year in conjunction with clean up week. Council told clerk to contact them and see what they had available in April and May for a Saturday if possible. Clerk had on display a framed photo/historical piece from 1950 of the Melbourne airport that had been donated by Rich Hill of Baxter. It was a picture none had seen before. It will be on display at City Hall. Council signed a thank you card to Mr. Hill.

Motion to adjourn was made by Stahl with 2nd by C. White. Meeting was adjourned at 8:09 pm. Published prior to council approval.