

Melbourne City Council
Budget Meeting @ Library Basement
February 11, 2019

Melbourne City Council met in regular session on February 11, 2019 at 7:00 pm at the Melbourne Library basement. Council members present were C. White, Juel, Bunting, Gibbs and Stahl. Also present were Mayor John White, Chief Mike Ball and Clerk Mary Pothast. Mayor White called the meeting to order at 7:00 pm. Motion to approve the agenda made by Gibbs, 2nd by C. White. Vote was all ayes. Motion to approve minutes from January 14th & 21st by Juel, 2nd by Bunting. Vote was all ayes. Motion to approve the bills made by Stahl, 2nd by C. White, vote was all ayes. First on the agenda was Kim Elder from Marshall County EMA to discuss the county emergency plans. This will be postponed to a later meeting due to the weather.

Next on the agenda was the damages to the rear of the pickup from an incident plowing. It had already been taken care of by the adjustor and the check has been received. Public Works would like to replace the regular bumper with a heavy-duty tailgate purchased separately and have the work completed by Brian's Collision in State Center. They had gotten quotes on several different bumpers from Nelson Fabrication and would like to purchase the 28173T Go Rhino model for \$925. The price is comparable to a regular bumper from Chevy. Motion made by Gibbs with 2nd by Stahl to purchase the Rhino bumper and have the work done by Brian's in State Center. Vote was all ayes. PW has obtained two quotes for a garage door replacement at City Hall. Adam's Garage Door Company (DH Pace) had the low bid for replacement at \$3,315. They replaced another door last year as well. Money for the door will come from city hall maintenance budget and the street building maintenance budget. Motion made by Juel with 2nd by Bunting to approve this purchase/installation from Adam's. Vote was all ayes.

Next on the agenda was approval of the final draft of the budget. Earlier in the day, Bunting had noticed some missing information on the budget form in the re-estimated figures for the current year. Clerk had issues with numbers not staying in the budget after it was saved and closed and felt she had missed re-entering those. Clerk was able to reinsert those figures and present those pages. Final draft shows \$873,578 in total expenditures and \$917,941 in estimated total revenue for the 2020 budget. The fund balance is growing, which is a positive sign. Motion made by C. White to approve the final draft, with 2nd by Stahl. Roll call vote was all ayes. Mayor White called for a motion and vote to direct the clerk to publish a public hearing notice for March 11 for the budget. Motion made by Gibbs, 2nd by Juel. Vote was all ayes.

There was a building permit request from Cody Grunsted for 410 Main Street. It was for an addition to the home and was in accordance with the required setbacks. Motion made by Juel with 2nd by C. White to approve the building permit. Vote was all ayes.

In other information from departments and correspondence, clerk told the Council there had been a water main break on 1st Street near the fire station after midnight on Saturday morning. PW was on the site after notification taking care of the area and the water flow. Residents were notified and City Hall was open Saturday morning for those who needed water for flushing toilets or drinking from 8 to 10:30. Work was expected to start Saturday morning, but the repair crew was not able to begin until around 3:00 pm. Repairs were completed by 6:15 pm. Gibbs suggested a contingency plan be made and a backup company be located in case of problems another time. Juel offered to check around. Next, Clerk mentioned that the Friends of the Library and the board had secured another \$2500 grant for the deck project. They are working very hard to get funding. Pothast also had applied for and received an ICAP grant for \$986.90 to purchase an eye wash station for rural water building and a safety cabinet required for the garage for gas cans. This will help comply with IMWCA and ICAP suggestions. Motion made by Gibbs with 2nd by Stahl to adjourn. Meeting adjourned at 7:25 pm.

EXPENSES: GENERAL \$13,658.91, ROAD USE \$19687.98, EMPLOYEE BENEFITS \$1350.76, LOST 1ST RESP \$24.00, POOL TOTAL \$1629.00, WATER \$8965.54, SEWER \$5268.56; TOTAL \$32,865.75.

REVENUE: GENERAL \$11,281.41, ROAD USE \$9055.88, EMPLOYEE BENEFITS \$90.47, EMERGENCY \$16.05, LOST FIRE \$843.29, LOST 1ST RESP \$843.29, POOL \$847.09 LOST REC CENTER \$2472.97, WATER \$12,903.86, SEWER \$16,026.53; TOTAL \$54,380.84.

John White, Mayor

ATTEST:

Mary Pothast, City Clerk