

Melbourne City Council
Budget Meeting @ Library Basement
April 8, 2019

Melbourne City Council met in regular session on April 8, 2019 at 7:00 pm at the Melbourne Library basement. Council members present were C. White, Juel, Gibbs and Stahl. Absent was Bunting. Also present were Mayor John White, Chief Mike Ball and Clerk Mary Pothast, Sara Mechtel, Judi Pfantz, Steven Carver, Kyle DeRossett, Kayla White and Andrew Pool. Mayor White called the meeting to order at 7:00 pm with the pledge of allegiance. Motion to approve the agenda, minutes and bills made by Juel, 2nd by Gibbs. Vote was all ayes.

There were no public comments at the beginning of the meeting. In new business, Kayla White and Kyle DeRossett proposed using area to the east of the library in the park for a 3rd and 4th grade football camp June 27-29. They will purchase insurance for the event and the city is in no way responsible for anything. Council concurred it was a terrific opportunity for the local kids. Motion made by C. White with a 2nd by Stahl to approve the use of the park and the event. Vote was all ayes.

Mayor White moved the building permits to the next item. Kevin Rankin at 606 Main Street wants to erect two sheds in his backyard. The distances from the property lines were fine. Steven Carver at 106 3rd Avenue wants to add a lean-to onto his garage. Property distances are all fine as well. Motion made by Gibbs with 2nd by Juel to approve the permits. Vote was all ayes. Next on the agenda was town garage sales. Judi Pfantz and Sara Mechtel are planning the event. It will be June 1 from 8 am to 2 pm. There will be a town-wide garage sale and a trunk sale at the rec center parking lot. Businesses such as Scentsy are welcome to set up at that area as well. They have contacted a taco truck and the New Horizons women are providing rolls and coffee and beef burgers for lunch. There will be signage and advertising for the event and maps available at the church and library. The Friends group will be having a garage sale from 9-1. Money will be collected at city hall to be included on the map. The fee is \$2 as of now.

Next was the first reading of the fireworks ordinance, an Amendment to Chapter 45 to coincide with state law for sales, but prohibit the use of commercial fireworks as in the past. The use of novelty fireworks such as snakes, sparklers and poppers is allowed. Motion made by C. White with 2nd by Juel to pass the Ordinance Amendment. Roll call vote was 4 ayes, with Bunting absent. Motion passed. Motion to waive both 2nd and 3rd readings made by Stahl with 2nd by C. White. Roll call vote was all ayes. Clerk was directed to publish the ordinance in the Mid Iowa Enterprise. The ordinance is also available at City Hall to read.

Next was the question of hiring a part time mower for the summer for the parks and city property. Council felt it would be a good idea to allow the PW employees to do ditching and other things that will need to be done this summer. Clerk was directed to find out if there are any age requirements for the position from the insurance company and post the job for ten days as required by Veteran's Preference law. Applications will be taken at City Hall when the job is posted. Applications would then be turned over to the personnel committee.

Clerk approached council on redoing the city website, as it is not compatible with Windows 10 and was done in 2009. She had a quote from BDH who had set it up initially and price comparisons from 2 other companies. In the long run, BDH will be the least expensive to upkeep and clerk was directed to go through them for the work.

In old business, Juel made a motion to set clean-up day as June 3-7. 2nd by Gibbs. Vote was all ayes. In additional department information, Mayor White mentioned we had had some complaints about barking dogs. Chief Ball offered to stop by and talk to them and let them know the next complaint that comes in will result in a \$100 fine. Ball had also made a list of cars and will speak to each one before sending a letter. He asked clerk to send a letter to Dirk Zuercher asking the status of the vehicle he has in the city lot, as we do not have a current phone number. Assistant Fire Chief Gibbs asked that clerk post on Facebook that residents are not to leave burning fires unattended in the streets. Someone must be in attendance at all times. Gibbs and Stahl did an alley survey regarding number of garages on each alley. The street committee will meet and decide the priority list of rocking the alleys. Juel suggested a 3-5 year plan. He also mentioned that when we grind down the streets this year for street work, that we use the millings for the alleys. If they decide an alley should not be used, they have the option of putting a sign up prohibiting traffic.

Motion made by C. White with 2nd by Gibbs to adjourn. Meeting adjourned at 7:48.

EXPENSES: General \$37,939.98, ROAD USE \$5945.02, EMP BENEFITS 1378.70, WATER 13,645.67, SEWER 7989.58. TOTAL: 66,898.95.

REVENUE: GENERAL \$8046.31, ROAD USE \$7364.25, EMP BENEFITS 368.18, EMERGENCY 65.31, LOST FIRE 791.87, LOST 1ST RESP 791.87, POOL 2474.11, LOST REC 817.16, WATER \$14,775.59, SEWER \$17,478.54. TOTAL: \$52,973.19

John White, Mayor

ATTEST: _____
Mary Pothast, City Clerk/Treasurer