

City of Melbourne
Regular City Council Meeting
September 14, 2020

Melbourne City Council met in special session on September 14, 2020 at 7 pm at the Melbourne Library basement. Members and Clerk were all seated a minimum of 6' apart per social distancing protocol. Council members present were David Gibbs, Vickie Stahl, Carrie White and Shawn Goodrich and Lucas Hauser. Also present were Clerk Mary Pothast and, Mayor White. Mayor White called the meeting to order at 7:00 pm with the pledge of allegiance. He then added an emergency item to the agenda requiring action on the rec center roof leaking and repair. Motion to approve the amended agenda made by Gibbs, 2nd by Hauser. Vote was all ayes.

Mayor White brought it to the attention of the council that on a recent visit from an insurance adjustor that there is an approximately 20 x 25' patch on the rec center roof that is spongy and the plywood is wavy. Although we are in the process of getting quotes on repairing the roof, there is no guarantee any of them will be able to do the work until spring. PW Superintendent Fricke contacted R&R Services, who has done work for the city before, and he recommended a sticky paper like product that durable enough to last over the winter and seal it until someone is able to complete the work. The estimate was between \$300 and \$400. Council said to go ahead and make the emergency repairs. There was one building permit for 407 3rd Street for a wooden shed for Jerry and Stephanie Landt. Motion by C. White to approve with 2nd by Hauser. Vote was all ayes.

In old business, the Resolution 20-09-02 to Allow UTVs on Streets of the City of Melbourne was next. The resolution allows UTVs for a one year probationary period following the same regulations as golf carts. Seat belts are required and registration with the DNR and City Hall as well. Penalties are the same as golf carts for failure to follow ordinance, including unlicensed drivers. ATVs are NOT allowed on the streets. Motion made by Gibbs, 2nd by Goodrich. Vote was all ayes. Full resolution available at City Hall. Next was Resolution 20-09-03 for Rotational Scheduling of Sealcoating to begin in FY 20/21. It outlines a 4 year rotational schedule committing to sealcoat portions of town. Current suggestion is to start on north end of town and rotate, but could change on an as needed basis. Motion made by C. White, 2nd by Stahl. Vote was all ayes.

In new business, Clerk had presented the 2019/20 Street Finance Report (SFR). It is in a new format and should be accurate according to current figures. Motion made by Stahl with 2nd by C. White to approve the SFR. Roll call vote was all ayes. SFR was approved and can be submitted to the DOT-Local Systems office. Two quotes were presented for the cleaning of the lift stations. Experience was discussed and a decision made to go with VisuSewer as in the past. In regards to other company, Absolute Pipe out of Newton, Council suggested that the City look to employing them for another job in the future. There have been some problems with the lift station, and working with someone who knew this particular location was important. Trick or Treat/Beggar's Night was set for Saturday, October 31 from 5 to 7 pm. Those who do not feel comfortable participating due to COVID 19 have the choice to leave their porch lights off or participate, as well as the parents of the children. Carrie White had told the council last month that MidWestOne Bank was willing to donate \$5000 to aid in recovery or assistance for hazard mitigation. After much discussion, it was decided that City Hall and the lagoon both need generators to operate more efficiently during an event where there is no electricity. The size of the generator needed

to run the blowers at the lagoon will be quite a bit over the \$5000 amount, so Hauser made a motion to spend not in excess of \$3000 to procure a generator to run city hall, including garage doors, heat, computer, copier and lights. 2nd by Gibbs. Vote was all ayes. The remainder of the money not spent on that project should be set aside to help fund a generator for the lagoon to avoid the aerators going down again. Clerk said that there is some hazard mitigation funding that may be available through FEMA or Iowa Department of Homeland Security that we could look into. It was mentioned that we could possibly see if there was something available on military surplus like we have at the rec center. An electrician will need to be hired to work with the PW department to decide what is needed. A Procurement Policy was presented to approve that has been approved by FEMA for other communities. There is a need for one if we are to receive any funding. Questions about hiring someone to do the large tree removal was last on the agenda. PW was directed to look for quotes for the removal with companies we have worked with and new companies. They need to have proof of insurance and bonding. In public comments, questions were raised about the franchise agreement with Partner Communications which has been in place for many years. Clerk has reached out to PCC and has not heard back regarding this issue. Mayor mentioned putting a questionnaire out to the public to see what they want. Clerk is directed to contact State Center to see what they are doing in regards to this. Motion made by Gibbs to adjourn with 2nd by C. White. Vote was all ayes. Meeting adjourned at 7:55 pm.

GENERAL EXPENSES \$28,235.10, ROAD USE \$1570.71, EMP BENEFITS \$1694.77, LOST 1ST RESP \$592.76, SEWER LINER PROJ \$475.30, WATER \$10,216.49, SEWER \$6441.63: TOTAL \$49,226.76.

GENERAL REVENUE: \$11,160.27, ROAD USE \$8782.73, EMP BENEFITS \$186.40, EMERGENCY \$32.62, LOST FIRE ASSN \$1035.23, LOST 1ST RESP \$1035.23, POOL \$1040.48, LOST REC CTR \$1181.34, WATER \$16535.48, SEWER \$16,881.09, SANITARY SEWER LAGOON \$475.30: TOTAL \$58,346.17.

John White, Mayor

ATTEST:

Mary L. Pothast, City Clerk