

City of Melbourne
Regular City Council Meeting
June 14, 2021

Melbourne City Council met in regular session on June 14, 2021 at 7 pm. Members and Clerk were all seated a minimum of 6' apart per social distancing protocol. Council members present were David Gibbs, Carrie White. Goodrich and Hauser notified clerk they would be late. Also present were Mayor John White, Clerk Mary Pothast and residents Nathan Karr and Shannon Peters. Mayor White called the meeting to order at 7:11 pm with the pledge of allegiance. Mayor asked that the date on the agenda be changed to June due to a clerical error. Motion by Gibbs, 2nd by C. White. Vote was all ayes. Motion to approve consent agenda—agenda, minutes and bills made by C. White, 2nd by Stahl. Vote was all ayes. In public comment, Mayor White updated the Council on the 911 Commission news. They did not vote on the radio issue because the County wanted the 911 Board to add tower rent and equipment maintenance into their budget. This is due to the fact that the fire districts can't pay more money, so 911 Board was asked to pay for this. When it was set up, the 911 Board was only responsible for salaries and benefits, not buildings maintenance or vehicles. Supervisor Patten suggested he go back to the Board of Supervisors and further discuss the issue.

Mayor White postponed the building permits and variances until the other council members arrived. Moving on, White opened the public hearing for the second budget amendment for FY 20/21. Clerk had published notice and had no input from the public. Clerk gave reasons for the amendment including Manatt's able to come in before end of year, water department needing more from their reserves for leak, floor waxing at rec center, electrical repairs at ball diamond came up unexpectedly and needed to be repaired per Alliant and new revenue from FEMA and an insurance payment for the grass rig. Public hearing was closed. Motion to approve the budget amendment with Resolution 21-06-01 made by Gibbs, 2nd by C. White. Roll call vote was all ayes. Motion passed and Resolution approved. The second public hearing of the night regarding the renewal of our contract with Iowa Regional Utilities Association (IRUA) to provide bulk water for the term of 30 years at the current price was opened. (Goodrich arrived at 7:21 pm). There was no additional discussion. Hearing was closed. Motion to approve the contract with Resolution 21-06-03 was made by C. White, 2nd by Stahl. Roll call vote was all ayes. Motion and resolution approved.

In new business, Shawn Goodrich turned in her resignation effective at the end of the current meeting—July 14, 2021. We would like to thank her for her time and service to the City. (Hauser arrived at 7:25 pm) Clerk presented Resolution 2021-06-02 to fill the vacancy by appointment. The appointee will take office July 14 and and serve through the rest of the year. The position will be up for election at the November election for a 2 year term. Clerk mentioned that there will also be two 4-year Council terms as well as the Mayor on the ballot. Motion to approve the resolution made by Gibbs with 2nd by Stahl. Vote was all ayes. Mayor moved the order of business back to the public hearing for Nathan & Kelly Karr variance request at 303 Main Street. The variance requested that both the north and east 7' property allowance be waived to build a 20' x 30' garage. Clerk had had a written response to the variance letter against the build, and the mayor had had two verbal responses against the build. Gibbs, from the fire chief perspective, stated he had concerns regarding the proximity to the neighbor's garage as well. It would be approximately 32" from the fence and 8-9' from the neighbors' garage. Although steel siding is planned, Gibbs concern was that a fire could spread between those two building too quickly and the department would not be able to get their equipment in to put it out. In discussion with N. Karr, he and

Council agreed that if he could move it approximately 5' to the south it would be fine. Karr stated it would have to be 6' to accommodate his construction plans. If it was moved that distance, it would no longer require a variance on the north and Council would ok the east side due to the fact others on the alley are approximately the same distance. Karr agreed to change the building size. Motion made by Gibbs that pending approval of space by Alliant and Partner Communications, the east variance would be approved; the north amount would be widened to accommodate the 7' distance required by Code; and the building built to 20' x 24' in size. 2nd by Hauser. Vote was all ayes. Second building permit was a request from David Gibbs at 108 2nd Avenue to make a small addition to his existing garage to square it off. Since all the other lot distances would remain the same, Motion made by C. White with 2nd by Stahl, Vote was 4 ayes with 1 abstaining (Gibbs) due to it being his permit request. Motion passed.

Back to new business, clerk presented a resolution to transfer funds. Motion by Gibbs to approve Resolution 12-06-04, 2nd by Goodrich. Vote was all ayes, resolution approved. The park has an electrical issue with its electric meter and the panels providing power to the park lights. Alliant contacted the City and gave them a 30 day notice to repair it. Bids were received from Reisetter Electric for \$8250 and from Pat Malloy for 3 options, starting at \$8364 and up to \$24,987. Motion by C. White to go with Reisetter Electric, 2nd by Hauser. Vote was all ayes. The funds to pay for the project are as follows: \$6000 from general fund from the City and the remainder from Melbourne Little League.

The City had an issue with Top Notch Tree Service taking oversized tree debris to the lagoon. PW will have a problem moving the items with the skidloader due to its size—some up to 3' in diameter (6" is the maximum allowed at the lagoon, and they have been told on at least 2 occasions). Clerk was told to send a letter asking them to remove the oversized pieces, and not allow them to take debris there until it is taken care of with a reminder that only Melbourne tree debris is allowed.

The status of the water leak location is pending. The employee from the city of Bedford will come to train our PW/clerks on usage. We are hoping for this week. They have had a leak of their own to repair and that has held up our obtaining the equipment. Manatt's blacktopping of Butler Street is complete, and manholes are also done as of Monday the 14th.

Carol Dean has resigned from the library as of May 25. We thank her for her time and service to the city. Summer reading program will be on Mondays at 10 am. Swimming lessons began on the 14th for Melbourne area kids and there is an additional session in July for Baxter kids. The Dr. Pepper pop machine at the pool was having some issues and Theresa Daters requested it be replaced or repaired. The company cited vandalism and refused to repair or replace the machine. Daters asked them to remove it. Pepsi will be replacing the machine with another of theirs to provide a variety of drinks, including Gatorade. The machine is fully maintained and filled by Pepsi.

DNR water survey showed minor recommendations and they are already being taken care of and the report will be submitted prior to the June 20th deadline. Chief Ball is looking into solar powered lights for the Children at Play signs. Clerk has spoken with Gary and he thinks there may be another sign in the Morton Building he will look for. The fire department will be doing fireworks on July 3. The annual fish fry by the fire department will be held on Friday, August 6, kicking off a renewal of Mousehole Days. Masons are willing to do a Pedal Tractor Pull that Friday as well and Clerk has put out a call for volunteers. First meeting is Tuesday, June 15 at 5:30 at City Hall.

Election candidate filing is August 23-September 16, ending at 5 pm. All paperwork must be turned into City Hall by the 5 pm deadline. Seats open will be that of Council persons Gibbs and Stall and Mayor

White—all 4 year terms; and that of Goodrich which is a 2 year term. They all begin in January 2022. Those interested are encouraged to contact City Hall with questions.

As an additional public comment, Gibbs stated that the fire department may stop collecting cans. They have found rotten food and dirty diapers in the bags containing cans and that is unacceptable. He will keep the Council updated. Goodrich had a citizen complaint about cars parking by the College Hills signs on both sides and making it difficult to pull a trailer through the area. Council recommended posting it no parking from 12-6 and suggesting parking behind the rec center in the large parking lot available. Motion to adjourn made by Gibbs with 2nd by C. White. Vote was all ayes. Meeting adjourned at 8:06 pm.

REVENUES: GENERAL \$60,740.08, ROAD USE \$8457.38, EMP BENEFITS \$1150.53, EMERGENCY \$201.35, LOST FIRE \$1039.99, LOST 1ST RESP \$1039.99, POOL \$1045.02, LOST REC CENTER \$1067.56, WATER \$18,929.31, SEWER \$17,784.21. TOTAL \$111,455.42.

EXPENSES: GENERAL \$65,679.95, ROAD USE \$2364.16, EMP BENEFITS \$10,320.12, LOST FIRE \$7106.42, LOST 1ST RESP \$320.70, WATER \$17,296.55, SEWER \$9690.36. TOTAL \$112,778.26.

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