

City of Melbourne
Regular City Council Meeting
November 8, 2021

Melbourne City Council met in regular session on November 8, 2021 at 7 pm. Members and Clerk were all seated a minimum of 6' apart per social distancing protocol. Council members present were David Gibbs, Vickie Stahl, Carrie White and Beth Smith. Lucas Hauser. Also present were Mayor John White, Clerk Mary Pothast, Gary Fricke and Cynthia Mansager. Mayor White led the Pledge of Allegiance. Motion to approve agenda, minutes and bills made by Gibbs, 2nd by C. White. Vote was all ayes. Public comments were moved to the end of the meeting.

In building permits, Dustin Eggers proposed to build a shed within his fence line. All boundary requirements were met. Motion by C. White, 2nd by Smith. Vote was all ayes. Permit approved. In new business, motion made by C. White with 2nd by Gibbs to approve a monthly \$65 phone reimbursement for Nate Clark for use of his personal cell phone for city business. Vote was all ayes. A hauler permit for Stone Sanitation was due for renewal. The employee who does this at Stone was out for medical reasons. City has received both payment and insurance information, but not the application. Motion made by C. White with 2nd by Stahl to approve the permit pending no major changes on the application. Vote was all ayes. Clerk reported unofficial election results as Cynthia "Boo" Mansager winning as mayor, 2 year council term Beth Smith, 4 year council term Gary Fricke with the second seat ending in a tie with Gaege Bracy and Beth Opperman. At the canvass, a name will be drawn out of a hat, per state code, and the winner announced Tuesday. Congratulations and thank you for wanting to be involved in the community. Clerk presented Resolution 21-11-01 Funds transfer to accommodate the payment for emergency radios and the rec center roof. Motion to approve the transfer made by Gibbs, 2nd by Stahl. Roll call vote was all ayes. Transfer approved. In preparation for a budget amendment, clerk listed the following items: First Responders & Fire pagers and radios, rec center roof, lagoon generator expenses, Ketchum water and storm drainage projects and the fire truck purchase from insurance funds. The insurance revenue was included in last FY budget. In revenue there is also the \$59,000 in funds from ARPA. Clerk would like to set a date for in-house training for new council members regarding budget and basic information. Mansager and Smith said evening or weekend would be fine. Clerk will schedule and contact them. There is an MLA (Municipal Leadership Academy) offered to council members as well by the Iowa League of Cities. Mansager would like to attend. Clerk will take care of registration. Clerk asked if Council wanted to support a lighting contest for homes this year again. Last year the grand prize was a family pool pass. Mansager suggested a minimum of 10 entrants for a prize. City hall staff will organize it and get information out ASAP. A mini mousehole project fund was established when the preschool left Melbourne. Asher Nichols will be tackling it as an Eagle Scout project. Look for more information from him regarding this.

Hauser arrived at 7:20 pm. In old business, Councilman Hauser was able to secure a large generator for the lagoon to automatically switch on to run the aerators at a government auction for approximately \$1800. The concrete pad bid came in at \$1258.15 for an 8" thick, 8 x 13 pad with 4000 mix from Tony Ibarra. It will likely be 6' instead for a lesser amount. Motion by Gibbs, 2nd by C. White to approve. Vote was all ayes. A 1000 gallon LP tank has been secured, and the rewiring, etc. will be paid out of the remaining money from the MidWestOne \$5000 grant and then could be paid for out of FEMA monies.

Clerk gave a recap of the Ketchum water main project. Public works was happy with the project. Ricken has rebid the storm sewer project on Ketchum due to an increase in prices. The project was bid in 2014, 18 and 2020 and hadn't been completed. The newest bid came in at \$17,366.00. Ricken Tiling gave Wednesday, Nov 10 as a start date in a phone call, and Council gave a completion date of Dec. 10, 2021. It needs to be done in this time frame to accommodate paving next summer. Clerk had added verbiage into the existing golf cart ordinance to include the UTV resolution wording the Council wanted and asked for additions, etc within the next two weeks to finalize the ordinance for December's meeting. White has some definitions in other ordinances we have researched that she will share with clerk.

In public comments, Gibbs reported for the Fire Department that they had picked up the new grass rig in the morning and will have it painted and wait for parts to complete. The damaged one was picked up by the hauling company in the morning as well. Radios were ordered and the pagers should be available for pickup and training on approximately November 18. Stahl asked if the FEMA money could go towards taking down some of the diseased elm trees on the right of way around town. Some are by Angie and Steve Gibbs' house, the Methodist Church and other places. Clerk said the Rudkin property was for sale, and had been part of the housing grant the city had received. Part of the contract was if it was sold within a 5 year period, the amount of the grant was to be paid back to the city at a prorated amount. Region 6 has forwarded all the paperwork necessary to work with their realtor upon the sale. Clerk also told council that there was anonymous donation made to the City in the following areas: City \$2000, 1st Responders \$1000, Pool \$1500, Rec Center \$1500, Library \$1000 and Fire Department. Clerk will write a thank you and deposit the funds as directed.

Motion made by Gibbs with 2nd by Stahl to adjourn. Vote was all ayes. Meeting adjourned at 7:32 pm.

EXPENSES: GENERAL \$33,843.67, ROAD USE \$2142.87, EMPLOYEE BENEFITS \$1475.12, LOST FIRE \$5896.00, LOST 1ST RESP \$3459.49, WATER \$52,177.05, SEWER \$9467.30. TOTAL EXPENSES \$108,461.50.

REVENUES: GENERAL \$101,470.29, ROAD USE \$8731.23, EMP BENEFITS \$13,477.94, EMERGENCY \$2305.77, LOST FIRE \$1049.72, LOST 1ST RESP \$1049.72, POOL \$1054.93, LOST REC \$1050.36, WATER \$12,799.43, SEWER \$16,444.23. TOTAL \$159,433.62.

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