

City of Melbourne
Regular City Council Meeting
January 10, 2022

Melbourne City Council met in regular session on January 10, 2022 at 7 pm. Members and Clerk were all seated a minimum of 6' apart per social distancing protocol. Council members present were Carrie White, Beth Smith, Lucas Hauser, Gary Fricke and Gaege Bracy. Also present were Mayor Cynthia Mansager. Mayor Mansager led the Pledge of Allegiance. Motion to approve agenda, minutes and bills made by Hauser, 2nd by White. Vote was all ayes. There were no public comments.

In building permits, the issue of a variance at 501 Ketchum was the first order of business. Letters had been sent to 14 adjacent properties per ordinance. There were no negative responses to the request to build. Motion to approve the variance made by Hauser, 2nd by White. Vote was all ayes.

In new business, the presentation scheduled by Asher Nichols for the Eagle Scout project of a mini mousehole was postponed until the February meeting. A motion to approve the following resolutions was made by White:

1. RESOLUTION 22-01-01 APPOINTMENTS
2. RESOLUTION 22-01-02 APPROVING MAX DEPOSIT WITH MIDWESTONE
3. RESOLUTION 22-01-03 APPROVING RELATIONSHIP WITH MIDWESTONE
4. RESOLUTION 22-01-04 DESIGNATION OFFICIAL NEWSPAPER
5. RESOLUTION 22-01-05 INCREASE OF WATER RATES
6. RESOLUTION 22-01-06 INCREASE OF SEWER RATES

2nd made by Fricke, vote to approve all resolutions was all ayes. Request to approve liquor license by Melbourne Pub. There were two documents still needed, but it had been approved by the state and the dram insurance was procured. Motion to approve pending the receipt of the documents made by White, 2nd by Smith. Vote was all ayes. Next in discussion was the lot rental contract changes presented by David Wermager for the lot at 17 Main Street. The contract that expired Dec 31, 2021 was \$1000 per year for a 3 year contract. The new proposal was \$1500 for a single year contract with a 30 day option to terminate. After some discussion regarding usage and where city equipment stored there could be transferred to, motion was made to not renew by White with 2nd by Smith. Vote was all ayes to not renew the contract. Mayor Mansager will draft a letter to Mr. Wermager regarding the contract. City hall is to attempt contacting those who have equipment parked at the lot to find a new location.

In old business, the PW department is still looking for the water leak. A manhole near Farm Service has recently been grouted to better seal it and prevent inflow. Clerk reported that MidWest One Bank has donated \$500 to the beautification committee fund. The city has been contacted by MICA for a program that will assist with water/sewer bills that are in danger of being shut off called LIHWAP. The papers will be signed to participate and submitted to the agency. Residents should contact MICA if they believe they may be eligible for the program.

The budget work session began next with the clerk going over the expenses that departments have submitted. The personnel committee will meet Friday morning, January 14 at 8:30 am to discuss payroll estimates for FY22-23 so the clerk can finalize the expense budget. Pothast also went over the basics of the max levy certification that needs to be completed, published and filed with the county/state. This is

the maximum amount the city will levy for, not necessarily the exact amount. The council will meet again next Monday, January 17 at 5:30 to finish the budget and issue a public hearing notice for the February meeting. Motion made by White to adjourn, 2nd by Smith. Vote was all ayes. Meeting adjourned at 8:42 pm.

EXPENSES: GENERAL \$34,746.64, ROAD USE \$2430.79, EMP BENEFITS \$1971.13, WATER \$18,836.05, SEWER \$28,366.48. TOTAL EXPENSES: \$86,351.09.

REVENUES: GENERAL \$15,353.82, ROAD USE \$7844.56, EMP BENEFITS \$1703.0, EMERGENCY \$291.35, LOST FIRE \$1120.78, LOST 1ST RESP \$1120.78, POOL \$1126.48, LOST REC \$1129.43, WATER \$13,767.15, SEWER \$17,906.48. TOTAL REVENUE: \$61,363.84.

Cynthia Rae Mansager, Mayor

ATTEST:

Mary L Pothast, City Clerk