

City of Melbourne
Regular City Council Meeting
April 11, 2022
7:00 at Library basement

Melbourne City Council met in regular session on April 11, 2022, at 7 pm. Council members present were Carrie White, Beth Smith, Gary Fricke, Gaega Bracy. Hauser was absent. Also present were Mayor Cynthia Mansager, Clerk Mary Pothast, PW Superintendent Jim Pfantz, Chief Mike Ball, Danny Smith, James Carey and Beth Opperman. In public comment, Mayor Mansager called the meeting to order at 7:00 pm and led the Pledge of Allegiance. Motion to approve agenda made by White, 2nd by Smith. Vote was all ayes. Mayor called on Danny Smith to speak. Smith stated that he would like the Council to regulate parking on Main Street in front of the pool/rec center area. Vehicles tend to park on both sides of the street, some out into the road making it difficult to get through pulling a trailer. He noted that there is a large parking lot behind the building that would alleviate the problem. After much discussion, signs were suggested. Since this topic was not on the agenda, no official action can be taken.

First on the agenda was Linda Moore, who had called city hall regarding a pet raccoon. Since the person did not appear, council did not take any action on any changes to the current ordinance. Next on the agenda was the water leak that occurred at 212 Main Street. James Carey, VP Trust Officer at MidWestOne Bank appeared to ask that some or all of the bill be forgiven. Councilwoman White abstained from the discussion, as it appeared to be a conflict of interest with her being employed by MidWestOne Bank. The residence in question was on temporary inactive and there were pipes that evidently froze this winter. When they thawed, 381,473 gallons flowed through the meter, resulting in a bill of approximately \$6,162.92. The ordinance states that any water that passes through the meter will be charged for. Fricke pointed out that if the amount is forgiven or reduced it will set a precedent for the future. After much discussion, Mayor Mansager called three times for a motion to reduce or eliminate the bill. There was no motion made and the issue died for lack of a motion. Clerk was directed to start the process of placing a lien on the property. The Mayor stated that legally the debt must be disclosed upon sale of the property.

Councilwoman Smith had a complaint concerning rocking the alley on the east side of the Main Street between 4th and 5th Street. There are ruts that are approximately 12 inches deep. She pointed out that if we plow the alleys that we should be maintaining them. Minutes from October of 2019 had directed the street committee to survey the alleys and rank them according to urgency. They were to be put on a rotating schedule. Neither the clerk nor the PW superintendent can find the map. PW Pfantz recommended that on that particular alley, he feels it needs to have some of the dirt dug out, a 3" base and cover stone be placed to alleviate the problem. The alley behind Grammer's is also an issue. Mayor Mansager asked the street committee to take a look at the alleys and give their input. PW Pfantz had also contacted Manatt's for a bid on street work. The Manatt's rep was unwilling to set a dollar amount on the project due to the rapidly fluctuating prices. Resolution 20-09-03 from September of 2020 directed PW to put the streets on a rotating sealcoating schedule to better maintain more streets in town. Clerk said she believed there was over \$80,000 in the street fund, to allow both some of the paving, mainly Ketchum and patching and the sealcoating to be completed. Input from Manatt's is still forthcoming. VisuSewer presented a quote to clean the lift stations for \$365 per hour, port to port. The past two times it was under \$3000. They are cleaned every two years and this is the year. Motion by Fricke with 2nd by White. Vote was all ayes to schedule the cleaning. A proposal from VisuSewer to line

three streets (the remainder of the west end of Railroad Street, a section on Main from the bank down to 3rd Street down to Mike Clark's, and the alley behind City Hall/meat locker to prepare for their expansion) came in at \$54,878. Pfantz was requested to get the breakdowns so they can prioritize if the total is too much. Both Pfantz and Fricke felt that the remainder of Railroad Street was in good enough condition to put down lower on the list. A special meeting can be held if needed to approve the work if needed before the next meeting. Clerk presented two policies that were suggested by both ICAP and for auditor approval. Motion to approve the Melbourne Public Information Protection Policy and the Credit Card Use & Guidelines Policy made by Smith, 2nd by White. Vote was all ayes to approve. A donation was given to the City from the Marshall County Farm Bureau for tree replacement. Clerk will earmark the funds for that use only. Next, Resolution 22-04-01 Approving the Designation of SLFRF Funds for the City of Melbourne was presented. This resolution states that the City will utilize the ARPA funds for the "replacement of lost revenue under \$10 million" as suggested by the US Treasury. This designation allows for streamlined reporting and allows for a broader designation of use. These funds must be obligated by December 31, 2024 and used by December 31, 2026. Motion to approve by Bracy, 2nd by Fricke. Roll call vote was all ayes, one absent.

A hauler permit application for Jerry's Sanitation of Zearing was presented. All documents were in order. Motion by Bracy, 2nd by White to grant the permit. Vote was all ayes.

At 7:59 the public hearing for the FY 21/22 Budget Amendment was opened by Mayor Mansager. Clerk read the reasons for the amendment. There is no additional tax levy to cover the expenses of \$165,637. There was also additional revenue of \$71,688. Public hearing was closed. Motion to approve the budget amendment made by Smith, 2nd by Fricke. Roll call vote was all ayes, one absent.

In old business, Fricke mentioned there is a bad tree on the terrace between New Horizon's Church and Kielman's property next door. He also asked why there is a second dumpster by the rec center. Pfantz said it appeared there one day, and thinks that Stones relocated it from the ball diamond area. The chain and padlock the city had put on it were missing though. Clerk was directed to contact Stones and have them move it back and replace the missing chain and padlock. Clerk also is to check and see if LeGrand Sanitation's permit is up to date with the City.

Motion made by White, 2nd by Smith to adjourn. Vote was all ayes. Meeting adjourned at 8:10.

REVENUE: GENERAL \$14,775.02, ROAD USE \$4926.38, EMP BENEFITS \$275.94, EMERGENCY \$4721, LOST FIRE \$1904.24, LOST 1ST RESP \$1904.24, POOL \$5357.50, LOST REC CENTER \$1912.91, WATER \$14,757.14, SEWER \$18,782.01: TOTAL REVENUE \$64,642.59.

EXPENSES: GENERAL \$44,312.79, ROAD USE \$4845.84, EMP BENEFITS \$1351.19, LOST FIRE \$1344.67, LOST 1ST RESP \$468.62, WATER \$17,620.40, SEWER \$10,392.43, SANITARY SEWER LAGOON \$242.00: TOTAL EXPENSES \$80,577.94.

Cynthia Rae Mansager, Mayor

ATTEST:

