

City of Melbourne
Regular City Council Meeting
December 12, 2022
7:00 at Melbourne Library Basement

Melbourne City Council met in regular session on December 12, 2022 at the Melbourne Library basement. Council members present were Gaege Bracy, Gary Fricke, Carrie White and Lucas Hauser and Beth Smith. Also present were Mayor Cynthia Mansager, Clerk Mary Pothast and guests Sheriff Joel Phillips and Fred Lembke from YSS. Mayor Mansager called the meeting to order at 7:00 and led the Pledge of Allegiance. Motion to approve the consent agenda made by Hauser, 2nd by White. Vote was all ayes. Mayor Mansager asked Sheriff Phillips to share information regarding the City contracting with Marshall County for police presence. Contract Law Enforcement with the Department currently costs \$62.50 per household plus \$300 per liquor license. Fees will increase 4% in the new year to \$65 due to rising costs such as gas, etc. Sheriff Phillips discussed what type of coverage was available with a 28E agreement. Coverage may include traffic stops, nuisance enforcement or other specifics from the Council. Each community is different. For approximately 321 households it would cost \$20,865 plus \$300 for the bar totaling \$21,165. Mayor thanked the Sheriff for his time and Council will discuss at a future meeting.

Next on the agenda was Fred Lembke, of Youth Shelter Services on Marshalltown. He shared all the services they provide for Marshall County, including the IMPACT program with the Marshalltown Police Dept, individual and family outpatient therapy, assistance for former foster care youth and much more. Donations are much appreciated and can be mailed to 22 N. Center Street, Marshalltown, IA 50158. Last year they served 31 individuals and families from the Melbourne area.

A building permit for DC Brown for steps at 109 4th Street was granted with motion by White and 2nd by Smith. Vote was all ayes. Resolutions 22-12-01 and 22-12-02 for Water and Sewer increases for January 2023, to be in effect for January usage due February 15, 2023 of 7% were presented. These increases are per Melbourne Ordinances. Motion to approve by Fricke, 2nd by Hauser. Roll call vote was all ayes. In Resolution 22-12-03, Mayor Mansager requested to appoint Tom Hillers of Hillers Law Firm as the new City Attorney. Motion by White, 2nd by Hauser. Roll call vote was all ayes.

The first budget workshop meeting will begin January 9th prior to the regular council meeting at 6 pm at the library basement. A full schedule for all meetings and deadlines is available at City Hall. Clerk requested that Council approve the liquor license for Melbourne Pub pending dram insurance coverage, as the license is due prior to the next meeting. Motion to approve by White, 2nd by Smith. All ayes.

Clerk presented the City Examination report as conducted by Gronewold, Bell, Kyhnn & Co., P.C. of Atlantic. This was a periodic examination of a random 12 months of documents that is conducted at the minimum of every 8 years by the State or contracted accountants. The last exam was in 2014. The items noted were segregation of duties, a missed budget amendment, including the treasurer's report with the bank reconciliation and including all budgeted transfers in a resolution. Clerk has already addressed 3 of the 4 items and will keep a very close eye regarding any budgets getting close to their limits in the future. Mayor Mansager and Council were very pleased with the results. A complete report is available at City Hall for anyone interested.

Next on the agenda was the possible closed session per Code of Iowa Section 21.5c to discuss strategy with council in matters that are presently in litigation or where litigation is imminent where its disclosure would likely to prejudice or disadvantage the position of the governmental body in that litigation. The new City Attorney was unable to attend due to illness, so the discussion of the 101 Main Street wall was tabled until January.

The Safety Committee as required by IMWCA will have its first meeting January 3rd at 6:30 at the Fire Station training room. All members and Council members are asked to attend the meeting. Scott Smith of IMWCA will be in touch with the Clerk to schedule a daytime meeting prior to that time. Clerk will contact Council with the information as soon as it becomes available.

A review of the nuisance statuses was done and three more were added. They will be addressed this coming week.

Motion to adjourn at 8:14.

EXPENSES: GENERAL \$16,872.99, ROAD USE \$3663.31, EMPLOYEE BENEFITS \$1261.57, LOST FIRE \$452.22, WATER \$11,983.80, SEWER \$8402.98: TOTAL \$42,636.87.

REVENUES: GENERAL \$32,687.52, ROAD USE \$8548.92, EMP BENEFITS \$3332.25, EMERGENCY \$597.88, POOL \$1505.88, LOST REC CENTER \$37.57, WATER \$13,689.38, SEWER \$18,374.02. TOTAL \$78,773.42.

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