

City of Melbourne
Regular City Council Meeting
April 10, 2023
7:00 at Library basement

Melbourne City Council met in regular session on April 10, 2023, at 7:00 pm. Council members present were Beth Smith, Gary Fricke, and Gaege Bracy. Also present were Mayor Cynthia Mansager and City Clerk Mary Pothast. Mayor Mansager called the meeting to order at 7:08 pm and led the Pledge of Allegiance. Motion to approve the agenda, bills and minutes by Smith, 2nd by Fricke. Vote was all ayes.

First on the agenda was a building permit for 311 3rd Avenue for a garage. Council had questions regarding where the door would be and the height of the building. Mayor called the resident, and left a message. The approval is tabled until next month.

In new business city clean-up is set for April 24-28 and Saturday the 29th from 8-12. Cost will be \$30, \$15 for appliances, with varying fees for tires. A colored tag will be put on the pile when all items have been brought to the curb for a one time pickup. Anyone volunteering for 3 hours on one of the days will receive free pickup for their items. Fees can be paid at city hall prior to that week. Clerk asked for any additional items for the spring newsletter. Townwide garage sales will be held June 3. Cost to be included in the flyer is \$5, payable at City Hall. The fee will pay for the newspaper ad and printing. Deadline is May 26.

Library Director, Brittany Brewer presented circulation numbers. Since August 1, in house circulation is 1828 items with Libby and Bridges checkouts at 987. This totals 2815 for this fiscal year so far. Last year's total in house circulation was 1658 and Libby 905 for a total of 2563 for the entire fiscal year. Mayor Mansager congratulated her on doing a great job with programming as well. For the summer program this year, they will be coordinating with Gutekunst Library. ISU will bring their insect zoo and a program will be presented on the history of colors.

Mayor Mansager set May 8 at 7 pm at the library basement during the regular council meeting as the public hearing for the budget amendment for the 2022-2023 budget.

The proposed changes to the utility shut-off policy and water and sewer ordinances were discussed. Councilwoman Smith and Clerk Pothast will meet to draft a proposal of changes and will present it at next month's meeting. A scrivener's error on Resolution 23-02-01 was made regarding the total maximum levy dollars. It was written as \$238,295, but the amount published is \$237,459. Motion to approve changing the number in the resolution made by Fricke, 2nd by Bracy. Vote was all ayes.

Mayor Mansager opened the public hearing for the 23/24 Fiscal year budget. Clerk stated that no changes had been made to the budget as published. Public hearing was closed. Motion to approve Resolution 23-04-01 to approve the new budget made by Smith, 2nd by Fricke. Roll call vote was all ayes. Budget was approved.

The past two meetings regarding the wall at 102 Main Street have been cancelled by Mr. Field's attorney, so Mansager asked City Attorney Hillers if the next meeting could be during an evening or a weekend to make attendance easier for everyone involved.

Safety committee meetings are being held monthly and safety videos are being watched as required by IMWCA. Clerk will be attending the IMWCA University on Tuesday, April 11, as suggested for high risk communities. Clerk will also attend the IMFOA spring conference in DSM for CEU's to maintain her certifications.

Last item on the agenda was nuisances. Clerk went through the list of current nuisances and what the status of each was. More letters will be sent and follow up on those that are still unabated. Bracy asked if chickens in town would be considered, and there was no interest from the other parties present in changing that ordinance. Fricke said he had had a complaint about low hanging limbs over streets in town. According to the ordinance, it is the responsibility of each homeowner to ensure their limbs are 15' above the street and 8' above sidewalks. Public works will be asked to assess any issues on public property and address them.

Motion to adjourn made by Fricke, 2nd by Smith. Vote was all ayes. Meeting adjourned at 8:10 pm.

EXPENSES: GENERAL \$50,776.84, ROAD USE 2621.61, LOST 1ST RESP 64.67, WATER \$20,788.92, SEWER \$14,808.28. TOTAL EXPENSES: \$89,995.22.

REVENUES: GENERAL \$14,210.31, ROAD USE \$5214.30, EMP BENEFITS \$379.92, EMERGENCY \$68.16, LOST FIRE \$2074.20, LOST 1ST RESP \$1074.20, POOL \$3927.27, LOST REC CENTER \$1083.21, WATER \$13,739.19, SEWER \$18,346.26. TOTAL REVENUES: \$60,117.02.

SUBMITTED PRIOR TO APPROVAL