

City of Melbourne
Regular City Council Meeting
June 12, 2023
7:00 at Rec Center

Melbourne City Council met in regular session on June 12, 2023, at 7:00 pm at the Melbourne Rec Center. Council members present were Beth Smith, Gary Fricke, Gaege Bracy, Carrie White and Lucas Hauser. Also present were Mayor Cynthia Mansager and City Clerk Mary Pothast, Joe Sutherland, Brian and Amanda Minser, Matt Meling, Steph Landt, Jeff Lanning, Beth Opperman and Chief Deputy Ben Veren. Mayor Mansager called the meeting to order at 7:00 pm, led the Pledge of Allegiance, then asked to move Deputy Veren's report to the beginning of the meeting. Motion to approve the amended agenda, bills and minutes by White, 2nd by Fricke. Vote was all ayes.

Chief Deputy Veren gave the monthly report for Melbourne, including 71 patrols, 9 traffic stops, building checks, and answering calls. His comments included asking residents to slow down, as more kids are out and about and if anyone has an issue to please call the Communications Center or 911 if it is an emergency instead of waiting. If you do not put a call in at the time, it makes it much more difficult to alleviate the situation. Lanning asked if electric bicycles fall under the golf cart ordinance or bicycles. Even though they are electric, they are still bicycles and require a light after dark, just as bikes do.

Next on the agenda were building permits. Joe Sutherland had a variance request at 215 1st Street. There was no one who spoke against the variance. Sutherland has decided that he will not go as large with the building, and instead will erect a 40' x 48' building, so the variance was not needed. Motion to approve by Bracy, 2nd by White. Vote was all ayes. Dirk Kielman applied for a permit for a porch at 107 1st Avenue. The structure was well within all boundaries. Motion to approve by White, 2nd by Smith. Vote was all ayes. Third permit was Brian and Amanda Minser at 20 2nd Avenue, to build an addition above the kitchen of the house and go from 1 ½ stories to a full 2 stories. It will not expand the size of the house from its ground floor footprint, just vertically. Motion to approve by Smith, 2nd by Hauser. Vote was all ayes.

Jerry's Sanitation hauler permit application was presented. All documents were in order. Motion to approve by White, 2nd by Hauser. Vote was all ayes.

Steph Landt was up next to discuss setting restrictions on burning as to specific times and/or days. She has had problems with migraines due to constant smoldering of leaves, clippings, etc that are too green to burn. Council suggested she discuss it with the Clerk and see if letters can be sent to specific residents to help alleviate the problem before they change the ordinance. Landt was agreeable to that resolution but will keep in contact with Council if it does not help.

Next on the agenda, Theresa Daters and the Park & Rec board made a request to pay lifeguards partial wages until the pool opens in an effort to retain them as employees. At this time the Council was updated on the status of the pump at the pool. A pre-built one has been found that the company feels will work with our setup with some possible modifications. A 50% deposit of pool \$5275 has been paid to secure the pump. We were told it would be 5-10 days shipping and the price of \$10,550 does not include installation or other parts. Installation is \$130 per hour per worker. Clerk will keep public updated on Melbourne Happenings. Motion to approve the wage payments made by Hauser, 2nd by Fricke. Vote was all ayes.

In reference to the property at 102 Main Street, T.E. Forensics has been contacted for an inspection of the adjacent building and the wall for a fee of \$2880. Motion to proceed with the inspection by White, 2nd by Smith. Vote was all ayes.

Mayor Mansager, Fricke, Bracy, PW employees and Clerk met with V&K Engineer Olivia Patton to discuss the lagoon update. The City did not qualify for a 5 year disadvantaged community status due to the increase in MHI (Median Household Income) to over \$83,000. It was established by the past Census. Mayor Mansager asked if we could conduct an additional MHI survey to see if it was different. Clerk will contact Region 6 regarding this. Different configurations and solutions were discussed to try to avoid a \$4 million project which would drastically increase sewer rates in Melbourne. The project is mandated by the DNR. The City did receive a 2 year extension instead. The next meeting with the Engineer will be September 7 at 1:00 pm if anyone is interested in attending.

The Vicious Dog ordinance was reviewed and some changes made. Clerk will make the changes and the first reading of the amended ordinance will be at the July 10th meeting. There were several complaints about a German Shepherd being loose, dragging its chain, and Clerk was told to send a letter with the next complaint and a \$130 fine. This has happened previously and the Mayor has had multiple complaints regarding the dog going after 3 other neighbors dogs recently, The owner has been contacted previously.

Water and sewer ordinances were next on the agenda. Changes were discussed and Clerk will type up changes and the first reading will be at the July 10 meeting. The Golfcart Ordinance was discussed and the portion allowing night driving must be removed per conflict with State Code. First reading will be at the July 10 meeting.

Wage Resolution 2023-06-01, with amounts approved at a prior budget meeting was up for vote. Motion by White, 2nd by Smith. Vote was all ayes. New wages will take effect July 1, 2023.

Safety Committee will meet July 5 at 5:30 for fire extinguisher hands-on training. The fire department has asked if the library or the rec center would be interested in having the old sign from the fire station without the pole for their use. Mayor Mansager suggested we contact the library and their board to see if they would be interested. Scott Smith from IMWCA has sent a post visit report with objectives to complete. The Committee would like to engage an outside company to come in and do FIT testing for masks and physicals for the fire department as per the IMWCA mandate, since it has been budgeted both in the current and next fiscal year and already approved.

The nuisance at 307 2nd Street, with garbage all over the front of the property and the large hole in the front yard was addressed next. Clerk was directed to write a letter with 24 hour notice to have it abated or the City will abate and assess to the property residents and owner. It was noted there were also chickens at the property. That will be included in the notice. Clerk will go back to City Hall and complete the task after the meeting, as she goes on vacation in the morning for a few days.

Matt Meling discussed the car show he has been planning for Mousehole Days. He requested that Main Street be closed from the bank to City Hall right after the parade until 4 pm. Judging will be at 2:00. He was told to park cars on 1st Street by City Hall if there is overflow instead of 2nd Street by the bank, due to the number of cars on that street. It is an event sponsored by the Mousehole Days Committee. Clerk will contact Dee Pickard to have someone attend the July meeting to answer questions regarding planned events. Council will need to approve the plan, as they did last year.

Potholes were discussed. Council asked some be filled with cold mix or rock and rock be put into the cut across by Todd Horn's property. InRoads Paving will have them on their list for September, but some have gotten fairly large already. Clerk will pass along the information to Public Works.

Motion to adjourn made by White, 2nd by Hauser. Vote was all ayes. Meeting adjourned at 8:45 pm.

EXPENSES: GENERAL \$22,935.42 , ROAD USE: \$1805.91, EMP BENEFITS \$3737.63, LOST FIRE ASSN \$7283.96, LOST 1ST RESP \$3234.03, ATER \$11,408.03, SEWER \$7828.95 TOTAL EXPENSES \$58,233.93

REVENUES: GENERAL \$19,139.94, ROAD USE \$9755.98, EMP BENEFITS 780.62, EMERGENCY \$140.06 LOST FIRE \$1571.77, LOST 1ST RESP \$1571.77, POOL \$1578.55, LOST REC \$1608.43, WATER \$20,130.69, SEWER \$21,104.60. TOTAL \$77,382.41.

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