

City of Melbourne
Regular City Council Meeting
August 14, 2023
7:00 at Rec Center

Melbourne City Council met in regular session on August 14, 2023, at 7:00 pm at the Melbourne Library basement. Council members present were Beth Smith, Gaege Bracy, and Gary Fricke. Also present were Mayor Mansager, City Clerk Mary Pothast, Deputy Winfield, PW Superintendent Jim Pfantz, Travis Grammer, Beth Opperman, Library Director Brittany Brewer, Library Board Members Annette Lanning and Amanda Minser. Mayor Mansager called the meeting to order at 7:00 pm, led the Pledge of Allegiance. Motion to approve the bills, minutes and agenda with corrected address on building permit (typo by Clerk), bills and minutes by Fricke, 2nd by Bracy. Vote was all ayes.

First on the agenda, Deputy Winfield went over the Sheriff's Office report. The Mayor asked for any specifics regarding the vandalism, but he did not have any additional information. In building permits, a permit was presented for 401 Main Street. The builder, Travis Grammer of Gram's Construction was present to explain the build. Motion to approve made by Fricke, 2nd by Smith Vote was all ayes. Pothast explained that the P&D Loan for the lagoon project was needing some changes, and it will be addressed by V&K Engineering. Next, the 6 year contract from Central Tank Coatings for cleaning and maintenance of the water tower was presented. The fee is \$2750 every two years. The last contract was \$1850, but written 6 years ago before inflation hit. Other cities contracts ranged from \$2000 (old contract) to \$4236. Motion to approve the contract made by Fricke, 2nd by Bracy. Vote was all ayes to approve the contract.

Brittany Brewer, the Library Director, presented a proposal to replace doors in the library. One of the doors in the basement is to be removed and replaced with a window, leaving two doors—one of which is handicapped accessible. The two doors upstairs will need to be replaced, as the wood is rotting on the large door threshold and the main door is very difficult to open and close. The door materials from Spahn & Rose are \$8048.61. Randy Randall will do the work for \$5000, for a total of roughly \$13,000 including drywall, siding, etc. Friends of the Library will donate \$2500, Helping Hands \$250, and Brewer is contacting the Community Foundation to see if they would be able to add to the project. She asked if the City would be able to donate an additional \$5000, along with funds the Library has in savings to cover the bills. Mayor Mansager scheduled a budget amendment hearing for September 11 at 7:00 pm to consider additional funds for the library, street paving and sewer work if needed. Hauser arrived at 7:15.

Street work was next on the agenda. InRoads Paving had contacted Pfantz on Friday to tell him they would be arriving Monday to start the paving and patching. It was not anticipated to be completed until September or October. Fricke questioned several areas on the map. He asked about other potholes and offered to do them himself with PW Clark. The Mayor ok'd the volunteer time. Pfantz went on to explain his health issues that have been a concern for the last 6 months. He feels he may need to apply for Medical Disability and will not be able to continue his work with the City. He has agreed to stay on and supervise testing, paperwork and any other work he is able to do until a suitable FT employee is found and someone is completely licensed. Pothast and the Personnel committee will meet this week to discuss posting. Theresa Daters, the Deputy Clerk, is also interested in retiring around October. They will also discuss posting her position for a 12-15 hour position as soon as possible to allow for training.

Changes to the Vicious Dog ordinance had its 2nd reading. Smith moved to approve the 2nd reading and waive the third. Second made by Hauser. Vote was all ayes. The 2nd reading of the water and sewer ordinances was also done. Motion by Smith to approve the 2nd reading and waive the third. Second by Fricke. Vote was all ayes. The gold cart ordinance revision had its 2nd reading also. Motion to approve the 2nd reading and waive the 3rd by Hauser, 2nd by Bracy. Vote was all ayes. Ordinance amendments will become code once they are published.

Possible closed session per Iowa Code chapter 21.5 c.” To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. “

Motion to go into closed session by Bracy, 2nd by Hauser. Vote was all ayes. Council went into closed session at 8:15. Council came out of closed session with a motion by Hauser and 2nd by Bracy. Motion to have Clerk take action that was discussed made by Hauser, 2nd by Bracy. Vote was all ayes. Motion to adjourn by Hauser, 2nd by Bracy. Vote was all ayes.

EXPENSES: GENERAL \$17,903.42, ROAD USE \$1619.72, EMP BENEFITS \$2341.30, LOST 1ST RESP \$3395.03, WATER \$10,485.98, SEWER \$6267.06. TOTAL EXPENSES \$42,012.51.

REVENUES: GENERAL \$11,962.67, ROAD USE \$8833.45, EMP BENEFITS \$149.00, EMERGENCY \$26.73, LOST FIRE ASSN \$999.84, LOST 1ST RESP \$999.87, POOL \$1006.21, LOST REC CENTER \$1001.60, WATER \$25,584.75, SEWER \$19,306.14. TOTAL \$69,870.23.

PUBLISHED PRIOR TO APPROVAL.