

City of Melbourne
Regular City Council Meeting
September 11, 2023
7:00 at Library basement

Melbourne City Council met in regular session on September 11, 2023, at 7:00 pm at the Melbourne Library basement. Council members present were Beth Smith, Gaege Bracy, Lucas Hauser, Carrie White and Gary Fricke. Also present were Mayor Mansager, City Clerk Mary Pothast, Beth Opperman, Library Director Brittany Brewer, and Library Board Member Annette Lanning. Mayor Mansager called the meeting to order at 7:00 pm, led the Pledge of Allegiance. Motion to approve the bills, minutes and agenda with by Hauser, 2nd by White. Vote was all ayes.

First on the agenda was a building permit for 15 1st Avenue for a 12 x 24 building. It was within all property boundaries. Motion to approve by Hauser, 2nd by Fricke. Vote was all ayes for approval.

The budget amendment hearing was opened by Mayor Mansager at 7:05 pm. Clerk read changes and noted that the amount to be donated by Helping Hands for the library project is \$250. That will be changed on the form before submitting. There were no questions. Hearing was closed at 7:08 pm. Motion to approve budget amendment passed with 5 ayes on a roll call vote, 0 nays.

Deputy Winfield arrived and covered the sheriff's office report. There were a few questions about minibikes and four wheelers, which are illegal on city streets per state code. They are aware of the problem. Please call the sheriff's department at the non-emergency number 641-754-6380 to report these and dogs at large complaints. Trick or treat is set for Tuesday, October 31 from 5:30 to 7:00.

The update on the library door project was given by Library Director Brittany Brewer. The Friends of the Library are taking care of the south door financially. She requested an additional \$5000 from the general fund to help with costs. The total remaining after the south door is \$9800. Grants have been applied for, but the bid is only good until Nov. 1, and will not be notified until after that. Motion by White, 2nd by Fricke to take \$5000 from Local Option Sales Tax monies to cover this expense. Vote was all ayes.

The Visu Sewer work proposal for lining sewers was presented as 632 linear feet at \$57.50 per linear foot for \$36,340. Clerk asked if Council wanted to line more, as there was some remaining from last year's sewer budget. Motion made by Fricke to approve 1264 linear feet up to and including \$72,680 total to be lined by Visu Sewer. 2nd by White. Vote was all ayes.

Clerk discussed there had been 3 applications submitted for the deputy clerk position. She is to arrange times with personnel committee for interviews. No applications had been received for the PW position, so discussion ensued as to where else to publish the ad.

There was some discussion regarding special meetings and building permit ordinance changes, but nothing was decided. Input is welcome. Clerk will email the ordinances to Council or make available for pickup so members can make notations on theirs for the next meeting. Clerk will look into codification of the ordinance book, as so many changes are being made. The wastewater facility meeting with Veenstra & Kimm engineer Libby Patton was discussed. There are a few options, but the committee seemed interested in focusing on reverting back to a controlled discharge system in conjunction with using media from Eco Fixe possibly to meet changing DNR standards. This would lower the cost of the project and also eliminate the need for a Grade 2 license for the WWTF and higher employment costs,

along with lower electrical bills. Clerk has a meeting set up with Region 6 to discuss a new LMI survey to see if we can qualify for Disadvantaged Community status once again.

Progress regarding 102 Main was discussed, as well as resolving issues of a nuisance property on 2nd Street.

Motion to adjourn at 7:57 by Hauser, 2nd by White. Vote was all ayes.

REVENUES: GENERAL \$23,945.11, ROAD USE \$8740.01, LOST FIRE \$1345.96, LOST 1ST RESP, LOST POOL \$1352.33, LOST REC CENTER \$1384.53, WATER \$23,821.64, SEWER \$19,993.09. TOTAL REVENUE: \$82,928.63.

EXPENSES: GENERAL \$44,850.46, ROAD USE \$128,845.85, EMP BENEFITS \$3503.83, LOST FIRE \$1666.20, LOST 1ST RESP \$80.01, WATER \$22,595.21, SEWER \$7170.11. TOTAL \$208,711.67.

PUBLISHED PRIOR TO APPROVAL.