

City of Melbourne
Regular City Council Meeting
April 8, 2024
6:30 at Library basement

Melbourne City Council met in regular session on April 8, 2024 at 6:30 pm at the Melbourne Library basement. Council members present were Gaege Bracy, Beth Smith and Beth Opperman. Also present were Mayor Mansager, City Clerk Mary Pothast, Mayor Mansager called the meeting to order at 6:30 pm and led the Pledge of Allegiance. Motion to approve the agenda by Opperman, 2nd by Bracy. Vote was all ayes. There was no one from the public present for comment. First on the agenda was a building permit application for 219 Park for a hoop carport to be placed on a concrete pad. All measurements were in order. Motin to approve by Bracy, 2nd by Smith. Vote was all ayes. Next was an application to reconstruct a deck to a size of 12 ' wide x 6' deep. It did not encroach on any property setbacks. Motin to approve by Bracy, 2nd by Opperman. Vote was all ayes. Jerry's Sanitation submitted their annual hauler permit application for approval. All requirements were met. Motion to approve by Bracy, 2nd by Smith. Vote was all ayes.

A public hearing for the total budget approval is scheduled for April 22, 2024 at 6 pm at the Melbourne Library basement. Clerk will publish notice.

In new business, Mayor Mansager and Council discussed a list of trees for removal on the right of way (ROW). They had toured with a tree removal company and received a quote. Motion to approve not more than \$7500 for the removal made by Bracy, 2nd by Opperman. Vote was all ayes. Mayor will contact the vendor for scheduling. Fricke had contacted the Mayor prior and offered to help with chipping of smaller limbs to avoid hauling all of it to the lagoon area. Mayor stated that PW Clark will not be available to assist in the chipping.

Clerk requested cell phone reimbursement for Deputy Clerk Harris, as had been previously paid to the past Deputy Clerk. Motion to approve \$65 monthly by Bracy, 2nd by Opperman. Vote was all ayes. Clerk requested a budget amendment public hearing date to be set to possibly accommodate for the large insurance premium that was not anticipated. Public hearing for the 23/24 FY Budget Amendment is May 13, 2024 at 7 pm.

Deputy Cecak from the Marshall County Sheriff's Office arrived and presented the monthly report. There were no additional questions. Mayor Mansager reported on a couple of nuisances and their progress. The wall at 102 Main Street was successfully taken down on April 4 and site cleanup completed by Monday, April 8. Per the contract, the work was approved and the payment released. Clerk asked for the slip and fall policy and training to be approved for the safety manual, and to allow for payment of a grant by IMWCA for anti-slip footwear. Motion to approve Resolution 24-04-01 Approving the Slip & Fall Policy and Training for all City Employees and Volunteers by Bracy, 2nd by Opperman. Vote was all ayes.

A reminder that following the budget public hearing on April 22, there will be a facility tour, weather permitting for Council and Mayor. Clerk mentioned that City Hall had been contacted regarding Vacation Bible School. The group that will bring in bounce houses for the kids and grilling in the park will provide their own insurance for the event. Council was very positive about the event. There

was some concern that a resident had not been seen in some time, and a welfare check was discussed. Clerk will make a phone call in the morning to ascertain their safety.

Town garage sales will be scheduled for June 1. City cleanup will be scheduled on June 9-10. It will be done differently this year, as schedules do not allow a week-long pickup event. There will be a dumpster provided at the rec center parking lot for people to bring their items and drop off. There will be assistance provided June 8 from 8am-12 noon to unload. Any appliances or tires that people want to leave must be paid for in advance at City Hall. Donations for dump fees will also be accepted at City Hall. There are cameras at the rec center, so any unpaid appliances or tires that may be left at off-hours can be accounted for.

Motion to adjourn made by Bracy with 2nd by Opperman. Vote was all ayes. Meeting was adjourned at 7:12.

MARCH EXPENSES: GENERAL \$79,608.58, ROAD USE \$2487.94, EMP BENEFITS \$1097.04, WATER \$18,016.39, SEWER \$13,872.05. TOTAL EXPENSES \$115,082.00.

MARCH REVENUES: GENERAL \$19,306.73, ROAD USE \$6408.80, EMP BENEFITS \$1213.98, EMERGENCY \$259.22, POOL \$3588.66, WATER \$16,879.38, SEWER \$20,527.12. TOTAL \$68,183.89.

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