

City of Melbourne
Regular City Council Meeting
August 12, 2024
7:00 at Library basement

Melbourne City Council met in regular session on August 12, 2024, at 7:00 pm at the Melbourne Library basement. Council members present were Gary Fricke, Gaege Bracy, Beth Smith and Beth Opperman. Also present was Mayor Cynthia Mansager and City Clerk Mary Pothast. The meeting was called to order and Mayor Mansager led the pledge of allegiance. Motion to approve the consent agenda made by Bracy, 2nd by Opperman. Vote was all ayes. At 7:05 the Fire and First Responders received an emergency call. The meeting was suspended due to no quorum. Mansager, Pothast and Smith waited at the library until the meeting could resume at 8:20 with all previous members present. No business was conducted during the suspended meeting. The deputy slated to attend the meeting was still at the emergency, but the report was included in the packet. First building permit, Curtis Corwin, 205 3rd Avenue requested a permit to build a 30 x 50 one story building at his property. Motion to approve by Fricke, 2nd by Smith. Vote was all ayes. Next permit request by Josiah Benbow, 214 Park Avenue, for a 18 x 22 shed. Motion to approve by Bracy, 2nd by Opperman. Vote was all ayes.

There was discussion regarding the remaining ARPA funds that must be officially allocated by December 2024. Its declared purpose is to replace general revenue, so any infrastructure is covered. The amount remaining from the grant is \$74,610.77. InRoads toured 8/8 for the street project to be estimated. \$62,000 is budgeted. Any excess will be discussed at the next meeting. The Planning & Design loan for the sewer project was extended until 3/31/23 and the amount that normally rolls into the SRF loan needs to be paid. Motion made by Smith, 2nd by Opperman to pay the amount of \$16,799.22 from the sewer fund. Vote was all ayes. The owner of 105 2nd Avenue inquired if they need to replace the sidewalk at their residence. One neighbor has a sidewalk, the one on the other side does not. Council agreed he does not need to replace the sidewalk with concrete.

There was a discussion of expired building permits that was tabled from July. Clerk received one renewal request the day of the meeting, which was too late for the agenda, and the other will have the same letter of inquiry sent. Items will be on the agenda for September. All members have looked at tree near 113 2nd Avenue. The split is getting worse, and motion was made by Bracy with 2nd by Fricke to have it removed, along with two more damaged on Main Street. Vote was all ayes. Fricke will contact Jose Zamora's tree service. There was no update on the DeSaussure property at 307 2nd Street. Mayor will contact City Attorney. We are waiting for a quote from ACCO pool for a pool heater. The work will not be done until early spring. The quote will need approval from the Park & Rec board first, and if it exceeds the budget, an amendment will need to be approved by Council. There are pool savings which should cover the expense.

There are two curb stop replacements that are pending. Owners have been contacted, but no action has been taken yet. Smith mentioned the curb by the bank is broken between the drive-through and the corner. Members were asked to look at the area and discuss at September meeting. Fire and EMS requested that signs be placed on the north side of 1st Street in the area between the doors of the fire station for FIRE & EMS parking only. This will help alleviate some

issues for emergency response call response. Clerk will check ordinance and will place on September agenda. Motion to adjourn by Bracy, 2nd by Opperman. Meeting adjourned at 8:50.

REVENUES: general \$18,717.25, road use \$8943.44, emp benefits \$236.00, emergency \$50.39, lost fire \$2294.83, lost 1st resp \$1274.83, pool \$1282.08, lost rec center \$1276.74, water \$29,884.45, sewer \$23,120.80. total \$87,080.81.

EXPENSES: general \$39,979.28, road use \$1562.03, emp benefits \$2201.99, Lost 1st Resp \$359.04, water 12,594.96, sewer \$76,970.73, sanitary sewer lagoon \$3959.48. Total \$137,627.51.

Gary Fricke, Mayor Pro Tem

ATTEST: _____

Mary Pothast, City Clerk