

City of Melbourne  
Regular City Council Meeting  
October 14, 2024  
7:00 at Library basement

Melbourne City Council met in regular session on October 14, 2024, at 7:00 pm at the Melbourne Library basement. Council members present were Council persons Gary Fricke, Gaege Bracy, Beth Smith and Beth Opperman. Mayor Mansager, City Clerk Pothast, Tony Schuler, Paul McGrew, Merrilee and Patrick Harris, Angie Gunderson, Blake Nyberg, and Deputy Cecak were also present. Mayor Mansager called the meeting to order and led the pledge of allegiance. Motion to approve the agenda and bills made by Bracy, 2<sup>nd</sup> by Smith. Vote was all ayes. Fricke pointed out an error in last month's minutes, where the word "library" referring to concrete work needed to be changed to bank. Motion to approve last month's minutes with the change made by Bracy, 2<sup>nd</sup> by Smith. Vote was all ayes. Deputy Cecak gave the sheriff's report from September. There were no questions.

A nuisance hearing for dog at large fine was held with Angie Gunderson and Blake Nyberg of 107 3<sup>rd</sup> Avenue requesting a review of their case. The complaint had been filed by neighbors, who were also present. After much discussion, Council voted to void the second complaint and the \$130 fine, but retain the initial complaint/letter from February. That complaint had been filed by another resident. Motion was made by Opperman with 2<sup>nd</sup> by Bracy. Vote was all ayes. Mayor found that proper procedures had been followed in the issuance of the fine, but the facts of the incident differed among the parties. Any further complaints will follow policy and include the subsequent fine. Only signed complaints can be acted upon for nuisance follow-up. Paul McGrew asked at this time about stray cats all over the neighborhood. Clerk responded to stop in and fill out a complaint form and it will be handled as an initial nuisance letter.

Building permits on the agenda included Tony Schuler, 401 Main Street for a garage, and Barry Gilgen, 10 2<sup>nd</sup> Avenue, for a mud room addition and ramp. All set backs were followed in the Schuler application. Motion by Bracy with 2<sup>nd</sup> by Fricke to approve the permit. Vote was all ayes. In the Gilgen permit, all setbacks were followed. Motion by Fricke with 2<sup>nd</sup> by Bracy. Vote was all ayes to approve the permit.

Motion to approve Resolution 24-10-01 Approving the Iowa Department of Transportation (IDOT) 2024 Street Finance Report and Acknowledging Filing of the Report made by Smith, 2<sup>nd</sup> by Opperman. Vote to approve was all ayes. A copy will be available at city hall for anyone interested in the information.

Public works and MidWest One Bank secured a quote from Double H Concrete for replacing/repairing the curb section at the bank that is damaged, as well as the approach to City Hall shop on Main Street. The amount for the work at the bank is \$4140. Carrie White from MidWest One has approached City Hall with the offer to cover half the cost. That would make the City's share \$2070. The quote for the approach at the City Hall garage doors includes tear out and replacement at 6" with rebar 2' on center for a total of \$7854. This includes all three bays.

Resolution 24-10-02 Disbursement of ARPA Funds was discussed. The original plan from the September meeting for the use of the remaining money for nuisance abatement would not meet

the requirements needed to retain the fund. After much discussion, the following amounts were approved for the remaining \$74,610.77 from the ARPA grant:

InRoads Paving quote 8/26/24 partial payment	\$42,748.77
Needham Excavating quote dated 9/3/24 partial payment	\$12,280.00
Jetco Repairs & Radio dated 9/4 and 9/12	\$ 9,658.00
Double H Concrete quote dated 9/27/24 work by bank	\$ 2,070.00
Double H Concrete dated 9/27/24 work at City Hall	\$ 7,854.00
Motion to approve Opperman, 2 <sup>nd</sup> by Smith. Vote was all ayes for approval.	

Resolution 24-10-03 is for the Transfer of \$25,882.95 from Sewer Checking 610-000-1110 to Sewer Project 611-000-1110 to balance out amount paid and clear the account. Motion to approve by Fricke, 2<sup>nd</sup> by Smith. Vote was all ayes.

Clerk presented the Annual Financial Report (AFR) for FY ending June 30, 2024. This report to the state summarized all revenues and expenditures for the previous fiscal year. It will be submitted to the Department of Management and printed in the October 24 issue of the Mid Iowa Enterprise.

Personnel committee members presented information about the two candidates they have selected to be finalists for the Public Works position. Smith and Fricke will arrange a time when all Council members can meet and interview them as a group to make a final decision.

Mayor Mansager set a budget amendment hearing for the November 11, 2024 regular meeting of the Council at 7 pm at the library basement. Clerk is to publish the notice.

The Marshall County Landfill is once again offering Melbourne and Rhodes an opportunity to host a hazardous waste pickup event in 2025. This event will take place in Rhodes in the spring. Pothast will contact the Rhodes clerk to confirm.

A review of the nuisance property situation at 307 2<sup>nd</sup> Street was presented by Mayor Mansager from City Attorney Hillers. Per law, the City had to wait 6 months from April's initial filing to file the Petition regarding the property, which is occurring now. It is in the court system and will follow the schedule of notices and hearings. There will be continued updates as steps are taken.

There is a position available on the Rural Water Association for a community representative or board member. Mayor asked Fricke if he would be interested. Opperman has also shown interest. Fricke will contact them to see what the requirements are.

The Fire Department will have candy to hand out for Trick or Treat on October 31, 2024 from 5:30-7:30 at the fire station. There will also be Trunk or Treat at New Horizons on Main Street, and the Haunted House by Jim McNamee will be open on October 26 and the 31<sup>st</sup>. All money McNamee takes in is donated to the City for a project. In the past it has been Mousehole Days and the Mini Mousehole project.

There is a spaghetti dinner Friday, October 18 from 5:30-7, at the rec center hosted by the Legion Riders. It is a free will offering. On November 11, from 5:30 to 6:30, at New Horizons Church there is a community dinner hosted by St. Johns, New Horizons, Helping Hands and the Kids for Christ group. It will be a Thanksgiving type meal. This dinner is free to anyone attending.

The Legion Riders will also host a chili supper on November 15. The Community dinners will continue to be held on the 2<sup>nd</sup> Monday of each month as well. The Council encourages everyone to participate in these events if they are able.

Motion to adjourn made by Bracy, 2<sup>nd</sup> by Opperman. Meeting adjourned at 8:33.

EXPENSES: GENERAL \$35,316.18, ROAD USE \$2134.49, EMP BENEFITS \$1956.82, LOST FIRE \$1743.73, LOST 1<sup>ST</sup> RESP \$668.65, ARPA REVENUE EXP \$5308.00, WATER \$13,510.03, SEWER \$7960.54, SANITARY SEWER LAGOON \$2272.98. TOTAL \$70871.42.

REVENUES: GENERAL \$12,819.11, ROAD USE \$12,486.59, EMP BENEFITS \$323.08, LOST FIRE \$1010.75, LOST 1<sup>ST</sup> RESP \$1010.75, POOL \$1017.56, LOST REC CTR \$1138.55, WATER \$19,227.47, SEWER \$21,724.57. TOTAL \$70,758.43.

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Cynthia Rae Mansager, Mayor

ATTEST:

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Mary L Pothast, City Clerk